

KEERAT K. PANNU

12607 Macaulay Street • Silver Spring, MD 20906 • (571) 201-7171 • kkpannu@gmail.com

WORK EXPERIENCE

JAB Innovative Solutions

Contract Attorney for US Department of Labor, Washington, DC, September 2017 – Present

- Research and write decisions and orders in cases arising under the Black Lung Benefits Act and the Immigration and Nationality Act for judges in the Office of Administrative Law Judges

US Department of Labor, Office of Administrative Law Judges

Attorney Advisor to Judge Solomon, Washington, DC, August 2014 – August 2017

- Researched and wrote decisions in cases arising under a group of employment-related federal laws including whistleblower protection, employment discrimination, federal workers' compensation, foreign labor certification, and employee benefits
- Drafted rulings on pre- and post-hearing motions applying federal statutes and regulations
- Drafted orders authorizing settlement agreements and approving attorney's fees
- Assisted office in doubling black lung dispositions in fiscal year 2016
- Managed Judge Solomon's docket and answered party inquiries
- Served on the hiring committee and interviewed candidates for law clerk positions

US Department of Housing and Urban Development, Office of Hearings and Appeals

Judicial Law Clerk, Washington, DC, January 2014 – April 2014

- Drafted motions and judicial opinions on cases involving federal agency debt collection and attorney discipline
- Researched legal issues for a group of four administrative law judges

Department of Justice, Executive Office for Immigration Review, Office of the General Counsel

Intern, Washington, DC, May 2013 – November 2013

- Helped draft EOIR's reply brief in a class action lawsuit and drafted a litigation hold document
- Researched and wrote memorandums on allegations of fraud and misconduct by immigration attorneys for EOIR's Fraud and Attorney Discipline Program
- Reviewed 30 records of proceedings and transcripts for production with minimal supervision

Juvenile and Domestic Relations District Court

Intern, Arlington, VA, January 2013 – April 2013

- Researched and wrote memorandums for Judge Varoutsos on family law issues, particularly focusing on child support and custody cases

National Geographic, Office of Law, Business, and Governmental Affairs

Legal Intern, Washington, DC, June 2012 – August 2012

- Researched and prepared memorandum on enforceability of electronic signatures
- Researched answers to copyright questions

US District Court, Chief Magistrate Judge Sorokin

Judicial Intern, Boston, MA, May 2012 – June 2012

- Wrote a report and recommendation on Plaintiff's Motion to Reverse and Defendant's Motion to Affirm decision by Commissioner of the Social Security Administration
- Researched penalties for federal DUI charge and reported results to Judge Sorokin

Alliance for Excellent Education

Advocacy Intern, Washington, DC, May 2011 – August 2011

- Conducted legislative research, developed policy fact sheets, tracked federal legislation, developed case studies, and attended congressional hearings and briefings

DC Public Schools, Office of Chancellor Michelle Rhee

Intern, Washington, DC, May 2010 – August 2010

- Crafted presentations to inform DC Council members of current education initiatives
- Wrote part of a strategic plan on the facilitation of student transitions into the sixth and ninth grades and presented it to the Chancellor

The White House, Office of Presidential Correspondence

Intern, Washington, DC, January 2010 – May 2010

- Led a team of 50 daily volunteers and trained new volunteers in department procedures
- Researched volunteer retention strategies and presented results to the office director
- Assisted senior writing staff with research for presidential proclamations

NAACP Legal Defense and Educational Fund

Legal Affairs Intern, Washington, DC, May 2008 – September 2008

- Conducted research on compliance with the Voting Rights Act and helped edit legal documents
- Gave voting rights presentations and conducted voter registration drives at local HBCUs

Library of Congress

Research Assistant, Washington, DC, September 2007 – May 2008

- Researched and wrote papers on insurgent movements in Ireland, Spain, and Sri Lanka for W.R. Smyser, a Kluge Fellow at the Library of Congress

EDUCATION

GEORGE MASON UNIVERSITY SCHOOL OF LAW, Arlington, VA

Graduated 2014

Class Rank: Top 25 percent

Honors: Writing Fellow, South Asian Bar Association Public Interest Fellow, Washington Metropolitan Area Corporate Counsel Association Corporate Scholar

GEORGETOWN UNIVERSITY, School of Foreign Service, Washington, DC

Graduated 2010

Major: International Political Economy, Certificate: International Development

GPA: 3.66; Honors: *cum laude*, Carroll Fellow, Patrick Healy Fellow

LONDON SCHOOL OF ECONOMICS, General Course, London, UK

Completed 2009

BAR ADMISSION: State of Maryland; eligible for waiver into DC Bar